

Board Minutes Feb 25 2025

1. Call to Order at 12:45 pm ****before Jack was present**** Attending were Jana, Marilyn, David, Jim, Amy & Carole
2. Vote on Shanna "Jack" Bolerjack's nomination to Board as Secretary ****before Jack was present****
3. Consideration of January Minutes as distributed - David moved to accept, Carol seconded, Motion passed unanimously.
4. Financial Report - We had a loss of approx \$1,000 in January, but we still have a year to date profit of approx \$300 mostly due to the timing of communication and worship expense.
5. Vote on Walter Norris joining Nominating Committee - David moved to accept, Amy seconded, motion passed unanimously.
6. Updates on Past Business
 - a. Church Certification - completed & submitted by Jana & Marilyn
 - b. F/u on renewal of Church's app - Doug handles this. He has not yet submitted an invoice for reimbursement. Jim contacted him by text & Doug replied that he DID send an email to Carole but she has yet to receive it so he will resubmit. (Side: there is a Venmo account under Doug's control that has approx \$100 in it that needs transferred to the bank account, Amy will get with Doug later to resolve.)
 - c. Texan Registered Agent, LLC - \$35 paid by Jana to create an account with this agency to maintain these files. Contact info to be sent to Jack by Jana to be included in the minutes for this meeting.
 - d. Status of State of Texas Filings - Jana: ready to mail just needs a \$5 check sent to notate the change of agent first then a second check sent a few days later to the Public Info Report. Our P.O. Box was used because of security concerns
 - e. Status of 501c3 - We are still waiting on EIN - IRS has been faxed documents (physical mailbox to be added to front of building once Aesthetics Committee approves, which Amy gave.) There are some things that MUST be delivered to an actual mailbox and if none available, they are tossed at Post Office.
7. Endowment Committee - The Endowment Fund is restricted. No funds can be distributed until it reaches a value of \$50,000 per Policies and Procedures. It currently totals approx \$15,000.
8. Committees - Amy: many changes are necessary as list given is incomplete and erroneous. Tabled until March meeting for corrections
9. Request... Tabled, see #7
10. Awards Banquet - 2/22/25 should say "Appreciation" not "Awards"; previous recipients & volunteers providing meal
11. Earth Day - Jim: Church needs to upgrade the booth materials. Would like to create a special part regarding "Pollinators"; need a new banner for across top of booth & new pull-up banners. Jim will talk to Doug. Jim & Marilyn both pledge \$100 towards new upgrades. Amy: there are still materials left from a previous lecture about Monarch Waystations that could still be useful. Amy: The Recycling Guide is being updated this year; the church will purchase a single full page ad and she needs the final artwork by the end of March
12. Preliminary Budget - The prelim budget was adjusted slightly to bring the pledge goal to an even amount. The pledge increase was offset by an equal increase in building maintenance. Carole will email the adjustment to the board.

13. Stewardship - Carole, Jim & Marilyn met to discuss goals & current numbers will not achieve the 50K budgeted; discussion re: letter edits. Jim will submit to Board members tomorrow. Stewardship Campaign will run from 3/1 - 4/12. Spring Congregational Meeting will be 5/18/2025. Jim: need a new letterhead for letters? New Pledge form? Carole will submit an adjusted budget
14. RE Workshop Notes - what can we do to increase awareness & traffic? We will join Legends Martial Arts on Halloween for their Trunk & Treat & the Rainbow Team will increase attention during their events per Jack.
15. Board Retreat - Usually scheduled in June-July. What does the UUA offer as speakers/topics? Cameron Young? What would help us get out of the box? Non-profit development? United Way? Amy will investigate.
16. Other business - none
17. Adjourn - Amy moved to adjourn, Jack seconded; motion passed unanimously.